

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
January 26, 2009
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JANUARY 12, 2009.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School.....Mr. Mark Covelle
Middle School.....Dr. Edward Donahue
Elementary Schools.....Mrs. Carol Mickley**

B. *Student Trip*

The Administration recommends approval of the following school trip:

Southern Lehigh Speech and Debate Team to attend the Harvard University Invitational in Boston, Massachusetts, from February 13, 2009 through February 16, 2009 (V, B)

C. *Independent Study Proposals*

The Administration recommends approval of the following Independent Study Proposals of the following students:

1. **Anna Newman, Drama (V, C-1)**
2. **Katie Zimmerman, Ceramics (V, C-2)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of January 26, 2009. (VI, A)

B. *Approval of 2009-2010 Carbon Lehigh Intermediate School Budget*

**The Administration recommends approval of the 2009-2010 Operational and Programs Services budget from Carbon Lehigh Intermediate Unit.
(VI, B)**

C. *Elected Tax Collector Compensation*

Each four years, in the years that tax collectors are elected by the community, school boards establish the compensation for these services for the upcoming four-year term. This action must occur on or before February 15, 2009. The School Board did not adjust the tax collectors' compensation schedule in February 2005, thereby allowing the rates approved in 2001 to continue in force for a total of eight years. The Administration recommends the following changes to the compensation schedule that is currently in place for the elected tax collectors:

1. Increase the rate paid per bill for the first 2000 parcels per municipality from \$2.00 to \$2.25 for 2010 and adjust by 3% annually for the following three years,
2. Increase the rate paid per bill for any parcels in excess of 2000 per municipality from \$1.40 to \$1.50 for 2010 and adjust by 3% annually for the following three years, and
3. Begin to compensate the tax collectors for each payment that is processed for those parcels that are paid on installment (versus considering the multiple payments to be "one bill") (VI, C)

D. *Investment of Funds*

The Administration recommends approval of the Investment of Funds for the General Budget. (VI, D)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (VIII, A-1)

Sheila Nemeth, Math 7-12

Rebecca Schaeffer, K-12 Music, Communication 7-12

Kathleen Tkach, Elementary

2. *Student Teachers*

*The Administration recommends approval of the following student teacher placements: (VIII, A-2)

Jodi Fowler, Language Arts, Cedar Crest College with *Michele Berosh*, Middle School from March 16, 2009 through May 6, 2009.

Karen Meynardi, Secondary Language Arts, Cedar Crest College with *Heather Toto*, Middle School from March 16, 2009 through May 6, 2009.

3. *Increment Requests*

*The Administration recommends approval of the following salary step adjustment for the following staff, effective February 1, 2009:

Dale Beltzner, 5th grade Teacher, Lower Milford Elementary School, Bachelor's to Master's Equivalency

Joseph Breisch, Technology Coach, High School, Bachelor's to Bachelor's +15

Melanie DeSanctis, 4th Grade Teacher, Hopewell Elementary, Bachelor's +15 to Bachelor's +30

Robert Fluck, 5th Grade Teacher, Liberty Bell Elementary, Bachelor's to Bachelor's +15

Sara Hovis, 1st Grade Teacher, Hopewell Elementary, Bachelor's +15 to Bachelor's +30

Jessica Kohler, Learning Support Teacher, Lower Milford Elementary, Bachelor's to Bachelor's +15

B. *Noncertificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Quinn Pagano, 7-hour Instructional Assistant, Hopewell Elementary School, effective January 23, 2009.

2. *Substitutes*

*The Administration recommends approval of the following substitute support staff for the 2008-2009 school year: (VIII, B-2)

Judy Fenstermaker, Substitute Custodian, at an hourly rate of \$12.15.

Betty Jo Harris, Substitute Custodian, at an hourly rate of \$12.15.

David Miller, Substitute Custodian, at an hourly rate of \$12.15.

Quinn Pagano, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Kathy Tkach, Substitute Instructional Assistant, at an hourly rate of \$14.74.

3. *Appointment*

*The Administration recommends approval of the following support staff: (VIII, B-3)

Samantha Krick, 7-hour Instructional Assistant, Hopewell Elementary School, at an hourly rate of \$14.74.

C. *Extra-Compensatory Positions*

1. *2008-2009 Volunteer Coach*

*The Administration recommends approval of the following returning volunteer coaches for the 2008-2009 school year: (VIII, C-1)

Jeffrey Bell Girls' Lacrosse, MS

Jamie Matthews Girls' Lacrosse, MS/HS

Kelsey Strowhouer Girls' Lacrosse, MS/HS

Edward Risi Girls' Lacrosse, MS

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of December 15, 2008 are included in the Board materials. (IX, A)

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

X. OLD BUSINESS

A. McDermott Communications Proposal

The Administration recommends approval of the proposal from McDermott Communications to provide a monthly newsletter and other communication/public relations services for the District according to the attached fees for the remainder of the 2008-2009 school year. (X, A)

XI. NEW BUSINESS

A. First Reading of Policy

The Administration recommends a first reading of the following policy: (XI, A)

#815.1 *Web Site Development*

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institutional, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT